

Policy 7.01 Implementation Plan

Biennium Timeframe: June 30, 2008 to July 1, 2010

Home and Community Services Region 5

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
 Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Establishment of working agreement between Puyallup Tribe and Adult Protective Services.	Schedule meeting with Puyallup Tribe once the Tribal Counsel completes their Tribal Code and decides to either create their own Tribal APS Division or to enter into a working agreement with APS.	Continue to assist Tribe, upon request, in creating their Tribal APS Division, creation of Elder Laws or to enter into a working agreement with APS (State) and start the process of reviewing and amending the draft working agreement.	Andre King – Adult Protective Services Program Manager	The Tribe will contact APS when they are ready to continue creating their Elder Laws and their Tribal APS Program. If the Tribe decides against the above, “Tribal APS Program” then APS will resume negotiations on the draft working agreement.
Establishment of working agreement between Suquamish Tribe and Adult Protective Services.	Suquamish Tribe and APS are continuing to amend and obtain clarification on the draft working agreement. The Tribal Council has pointed out areas of concern in the recently amended draft working agreement.	Signed working agreement between the Suquamish Tribe and Home and Community Services for APS.	Andre King – Adult Protective Services Program Manager	As of 4-9-09 APS and the Suquamish Tribe are trying to setup meetings to discuss the problem areas noted by the Tribal Council in the draft working agreement. Tentative meeting will be in April/May 2009.

Establishment of a Memorandum of Agreement between the Steilacoom Tribe and Adult Protective Services.	Memorandum of Agreement Updating as necessary.	Continue to comply with the Memorandum of Agreement.	Andre King – Adult Protective Services Program Manager	Continuing compliance with the Memorandum of Agreement. Continue to send the Steilacoom Tribe updated telephone list and notification of training opportunities.
In the future, establish a working agreement between Port Gamble S'Klallam Tribe and Adult Protective Services.	The Port Gamble S'Klallam Tribe and APS have met and it does not appear that the Tribe wants to develop an agreement with APS at this time. The Tribe has been asked to call APS at any time and we can resume meetings on the working agreement.	Signed working agreement between the Port Gamble S'Klallam Tribe and Home and Community Services for APS.	Andre King – Adult Protective Services Program Manager.	There has been no progress during this Implementation Plan (2008/2009). APS has continued to send the Tribe updated telephone lists and notification of training opportunities. Upon request from the Port Gamble S'Klallam Tribe, APS will resume meeting to discuss a working agreement.
HCS and RCS will continue to use DAEO for Native American recruitment. Reviewed quarterly.	HCS and RCS will attempt to recruit hire, and retain Native American on its work force.	Continue to meet or exceed affirmative action goals for hiring and retaining Native American.	HCS/RCS RA reviews at each hire.	Ongoing and reviewed quarterly.
Establishment of process to identify gaps in LTC resources for Tribal communities. Development of plan to fill identified gaps.	HCS to schedule meeting with Suquamish, Puyallup, and Port Gamble S'Klallam Tribes to discuss process of identifying LTC resource gaps.	Enhanced Service Delivery	HCS RA	On-going
Upon request, RCS will provide technical assistance at a mutually agreed upon meeting to explain provider regulations and requirements.	The RCS RA is available to respond to these requests.	The RCS RA attends RTCC meetings and responds to contacts from each tribe.	RCS RA	On-going

Policy 7.01 Implementation Plan

Biennium Timeframe: June 30, 2008 to July 1, 2010

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Management and staff attend Government to Government training.	Management will sign up for Government to Government training through OOED.	Improved working relationships with tribes.	RCS - RA HCS – Dan Owens, Regional Administrator Target Date: Sept. 2008	RCS RA took Gov to Gov training in August of 2005. HCS management team attended the Gov to Gov training in October 2008
Meet with Tribal Liaison Rosi Francis	Meeting scheduled for Fall 2009 with Regional Administrators of RCS, HCS and DDD.	To assist in improving working relationship with all Tribes.	RCS - RA HCS – Dan Owens, Regional Administrator DDD – Anita Delight, Regional Administrator Target Date: Jan. 2008	Met with previous Tribal Liaison January 2008 Will meet with new Tribal Liaison by October 2009

Region 5 HCS and RCS Management and staff to attend 7.01 training	Region 5 HCS and RCS Management and staff will sign up for 7.01 training.	Improved working relationship with tribe.	RCS – RA HCS – Dan Owens, Regional Administrator	Region 5 HCS and RCS Management team and staff will attend by December 2009.
---	---	---	--	--

Policy 7.01 Implementation Plan

Biennium Timeframe: June 30, 2008 to July 1, 2010

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Exchange of information regarding policies and procedures of Residential Care Services, Home and Community Services, and Department of Developmental Disabilities with the Puyallup Tribe.	Initiate semi-annual meetings with Puyallup Tribe.	Provision of overview of HCS programs to tribal members. Provision of RCS overview of Federal and State abuse law for AFHs, BHs and NFs. Provision of overview of DDD programs.	RCS – RA APS – Andre King, Program Manager HCS – Dan Owens, Regional Administrator DDD – Anita Delight, Regional Administrator	On 5-9-08 met with the Tribal Directors to discuss HCS and APS programs, procedures, and policies. Sent Tribe specific documentation that they requested about HCS and APS programs. The Tribe exchanged verbal information regarding their programs, policies and procedures. Continues to inform Tribe of APS training and updated telephone lists. Also consults on abuse and neglect cases of tribal members.

Exchange of information regarding policies and procedures of Residential Care Services, Home and Community Services, and Department of Developmental Disabilities with the Suquamish Tribe.	Initiate semi-annual meetings with Suquamish Tribe.	Provision of overview of HCS programs to tribal members. Provision of RCS overview of Federal and State abuse law for AFHs, BHs and NFs. Provision of overview of DDD programs.	RCS – RA APS – Andre King, Program Manager HCS – Dan Owens, Regional Administrator DDD – Anita Delight, Regional Administrator	Continues to inform Tribe of APS trainings and updated telephone lists. Also consults on abuse and neglect cases of tribal members.
Exchange of information regarding policies and procedures of Residential Care Services, Home and Community Services, and Department of Developmental Disabilities with the Port Gamble S'Klallam Tribe.	Initiate semi-annual meetings with Port Gamble S'Klallam Tribe.	Provision of overview of HCS programs to tribal members. Provision of RCS overview of Federal and State abuse law for AFHs, BHs and NFs. Provision of overview of DDD programs.	RCS – RA APS – Andre King, Program Manager HCS – Dan Owens, Regional Administrator DDD – Anita Delight, Regional Administrator	Continues to inform Tribe of APS trainings and updated telephone lists.

Policy 7.01 Implementation Plan

Biennium Timeframe: June 30, 2008 to July 1, 2010

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
 Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Attend Suquamish Elders Annual Honoring, Sharing and Caregiving Ceremony.	Ceremony held September 18, 2008 to honor Tribal Elders.	To honor Tribal Elders of Suquamish Tribe.	Andre King, Program Manager	Region 5 HCS and RCS management attended the ceremony in September 2008 to honor Tribal Elders.
Work with S'Klallam Tribe to improve HCS referral process for Tribal members.	Tribe to utilize "Disclosure of Health Information" form upon referral to HCS intake.	Minimization of difficulties with the assessment process.	Kevin McStay, HCS Social Service Supervisor, Bremerton Implementation Initiated:	Supervisor to update/monitor as necessary.
Work with S'Klallam Tribe to improve Individual Provider Orientation process and increase pool of qualified IP's for Tribe.	HCS to assist with IP process by providing orientation at Tribal Center or in client's home.	Expedites the orientation process. Reduces hardship on client, provider, family and friends.	Kevin McStay, HCS Social Service Supervisor, Bremerton Implementation initiated:	Supervisor to update/monitor as necessary.